HOW TO INSERT PUBLICATIONS IN IRIS

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SCOPUS PUBLICATIONS (quite easy)

In IRIS, select: “Submit a new record”, "Search for identifier", then use the DOI or the Scopus ID of the record and you are done. The Scopus ID can be retrieved at https://www.scopus.com/home.uri, logging in, searching by your name/surname and then exporting data in CSV format: the last entry of a line (EID) is the SCOPUS id. You may also access Scopus through the online services of POLIMI.

NON-SCOPUS PUBLICATIONS

In IRIS, select “Submit a new record” and follow the procedure

NOTE on classification: international journal or conference papers are usually classified as RV1 and CV1 respectively, but:
  o if a journal is not in Scopus nor in Web of Science, use RV2
  o if you can’t provide an ISBN or ISSN code for the conference proceedings (and the paper is shorter than 3 pp – 6000 characters), use CV2.
Generally speaking, do include the DOI/URL of your paper

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